

UD Fall 2023 Elementary/Special Education Overview – 7/7 weeks*

Elementary subject area assessment tasks

Special education progress monitoring tasks

The elementary and special education assessment tasks can be connected (i.e., using same students to evaluate progress)

**Tentative schedule – field instructors may adjust conferences and due dates*

Week	Teaching	Conferences	DUE Dates/Assignments
Pre-Field Experience Week of August 18 th	N/A	General Orientation: Join Zoom Mtg. 8/23 5pm - 7pm https://udel.zoom.us/j/94153219945	- TCs complete EDUC 400 Canvas Modules and assignments - <i>Optional</i> attendance to classroom setup/meetings and school functions
Week 1 August 28 th	Up to 25%* 1-5 lessons *If this is still a professional development week in your district, you are expected to be present for all events with your CE.	Cohort Student Teaching Orientation	-Complete all Section 1 Forms (include in your online notebook) -Lesson Plan Contract -Send home letter of introduction home with students and via online (email) -Submit Week 2 Schedule by Thursday 9 PM -Review report card with CE -Choose a subject area to focus on for assessment evidence ONGOING: - <i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 2 September 4 th	25% of lessons Approximately 5 lessons (1 a day)	PLC Meeting	-Submit Week 3 Schedule by Thursday 9:00 PM -Record/administer preassessments in chosen subject area and record any assessment results up to this point ONGOING: - <i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 3 September 11 th	25% of lessons Approximately 5 lessons (1 a day)	1st Observation and Conference	-Submit Week 4 Schedule by Thursday 9 PM -Document chosen subject assessments ONGOING: - <i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 4 September 18 th	50% of lessons Approximately 10 lessons (2 a day with 2 HALF days leading)	1st Observation and Conference Progress Conference	-Submit Week 5 Schedule by Thursday 9:00 PM -Progress Conference with CE and TC -Document chosen subject assessments ONGOING: - <i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook

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Week 5 September 25 th	75% of lessons Approximately 15 lessons (2 FULL days leading)	PLC Meeting	<ul style="list-style-type: none"> -Submit Week 6 Schedule by Thursday 9:00 PM -Document chosen subject assessments -Analyze assessment patterns for chosen subject area and plan for individuals struggling <p>ONGOING:</p> <ul style="list-style-type: none"> -<i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 6 October 2 nd	Independent Lead Week 100% of lessons	2 nd Observation/ Conference	<ul style="list-style-type: none"> -Submit Week 7 Schedule by Thursday 9:00 PM -Contact next CE to set up a class visit during Week 7 -Schedule observations of other classrooms -Document chosen subject assessments <p>ONGOING:</p> <ul style="list-style-type: none"> -<i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 7 October 9 th	50% of lessons Approximately 10 lessons	Final Conferences	<ul style="list-style-type: none"> -TC completes self-evaluation for Final Conference: due prior to scheduled conference. -Analyze assessment patterns for chosen subject area and individuals identified in week 7 -Write/conference summarizing teaching and learning in chosen subject area with focus on individuals identified in week 7 (due by Oct. 20) <p>ONGOING:</p> <ul style="list-style-type: none"> -<i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook
SWITCH PLACEMENTS			
Week 8 October 16 th	25% of lessons Approximately 5 lessons (1 a day)		<ul style="list-style-type: none"> -Submit Week 9 Schedule by Thursday 9:00 PM -FOR NEW CLASS: Complete all Section 1 Forms (Revise your online notebook) -WITH NEW CE: Lesson Plan Contract -Send home revised Letter of Introduction -Review and become familiar with pupils' IEPs -Set up progress monitoring for all goals of 3 students (due 10/27) -Write/conference summarizing teaching and learning in chosen subject area with focus on individuals identified in week 7 (due by Oct. 20) <p>ONGOING:</p> <ul style="list-style-type: none"> -<i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 9 October 23 rd	25% of lessons Approximately 5 lessons (1 a day)	PLC Meeting 3 rd Observation/ Conference	<ul style="list-style-type: none"> -Submit Week 10 Schedule by Friday 9:00 PM -Set up progress monitoring for all goals of 3 students (due 10/27) <p>ONGOING:</p> <ul style="list-style-type: none"> -<i>Student Teaching Notebook:</i> Upload lesson plans, lesson activities, and evidence of assessment in online notebook

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Week 10 October 30 th	50% of lessons Approximately 10 lessons (2 a day)	3 rd Observation/ Conference	-Submit Week 11 Schedule by Friday 9:00 PM -Progress monitoring: Collect data, Input data on cover sheet (quantitative and qualitative data), keep student probes in binder ONGOING: -Student Teaching Notebook: Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 11 November 6 th	50% of lessons Approximately 10 lessons (2 a day with 2 HALF days leading)	PLC Meeting Progress Conference	-Submit Week 12 Schedule by Friday 9:00 PM -Progress Conference with CE -Progress monitoring: Collect data, Input data on cover sheet (quantitative and qualitative data), keep student probes in binder ONGOING: -Student Teaching Notebook: Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 12 November 13 th	75% of lessons Approximately 15 lessons (2 FULL days leading)	4 th Observation/ Conference	-Submit Week 14 Schedule by Thursday 9:00 PM -Progress monitoring: Collect data, Input data on cover sheet (quantitative and qualitative data), keep student probes in binder ONGOING: -Student Teaching Notebook: Upload lesson plans, lesson activities, and evidence of assessment in online notebook
Week 13 November 20 th	Thanksgiving/Fall Break		
Week 14 November 27 th	Independent Lead Week 100% of lessons	4 th Observation/ Conference	Submit Week 15 Schedule by Thursday 9:00 PM -Lesson plans and evidence of assessment (anecdotal and/or formal) in online notebook -Schedule observations of other classrooms during Week 15 --Progress monitoring: Collect data, Input data on cover sheet (quantitative and qualitative data), keep student probes in binder
Week 15 December 4 th Last day is Friday, December 8th	50% of lessons Approximately 8 lessons	Final Conferences	-TC completes self-evaluation for Final Conference: due prior to scheduled conference -Observe other classrooms -Mock IEP Meeting with FI (due by Dec. 8)
Week 16 December 11 th	Make-Up Days		