



**Summer 2023 Graduation (August 2023 degree conferral)
Timeline for Ph.D. and Ed.D. Students Submitting Dissertations or ELPs
and M.S. in Human Development and Family Sciences Students Submitting Theses**

When developing your timeline for completion, please be aware of deadlines and procedures related to final submission of your dissertation, ELP or thesis:

1. University-level procedures: <https://www.udel.edu/academics/colleges/grad/current-students/academic-support/steps-to-graduation/>
(See Steps to Graduation and note that submissions are done remotely using electronic documents. Please contact Mary Martin at marym@udel.edu for details on the process for submission to the Grad College.)
2. Departmental procedures:
 - School of Education students: <http://www.education.udel.edu/resources/doctoral-defense-and-graduation-procedures/>.
 - HDFS students: <http://www.hdfs.udel.edu/current-graduate-students/>

Date	Item	Notes
May 2 Mon	Deadline to file the Application for Advanced Degree (AAD)	All graduate students completing a degree at the end of the semester must complete the AAD. Your faculty advisor should sign the form first and then it should be sent right away to the Dean’s Office. The fee must be paid according to the instructions on the AAD form.
May 8 Mon	Deadline to submit the dissertation/ELP/thesis to your committee	This timeline gives your committee two weeks to read it and return feedback before your defense. Your paper is expected to be free of typos, grammatical errors, or substantive issues at this point.
May 30 Tues	Defense should be held by this date	Make any corrections or revisions suggested by the committee before the defense.
June 19 Mon	Deadline of final, revised draft to department chair	Make any requested corrections or revisions based on the oral defense and submit the updated copy to the department chair.
July 3 Mon	Deadline for revised draft to Dean Gary Henry	Department chairs read and approve dissertation/ELP or thesis prior to submitting to the dean.
July 17 Mon	Deadline for the final version submitted to the Graduate College	This is the “final, perfect, all-changes -have- been-made” version. You also need to set up an appointment with Mary Martin in the Graduate College to submit the required documents. See #1 above.

Not meeting the above deadlines can result in your graduation semester being delayed and if you are not registered in other courses, you will be required to be registered in sustaining status each fall and spring semester until your degree is conferred. The fee for sustaining status is \$1,152 for doctoral students and \$763 for master’s students per semester (2022-23 rates).