



**Spring 2023 (May 2023 degree conferral)
 Timeline for Ph.D. and Ed.D. Students Submitting Dissertations or ELPs**

When developing your timeline for completion, please be aware of deadlines and procedures related to final submission of your dissertation, ELP or thesis:

1. University-level procedures: <https://www.udel.edu/academics/colleges/grad/current-students/academic-support/steps-to-graduation/>
 (See Steps to Graduation and note that submissions are done remotely using electronic documents. Please contact Mary Martin at marym@udel.edu for details on the process for submission to the Grad College.)
2. Departmental procedures:
 - School of Education students: <http://www.education.udel.edu/resources/doctoral-defense-and-graduation-procedures/>.
 - HDFS students: <http://www.hdfs.udel.edu/current-graduate-students/>

Date	Item	Notes
February 15 Wed	Deadline to file the Application for Advanced Degree (AAD)	All graduate students completing a degree at the end of the semester must complete the AAD. Your faculty advisor should sign the form first and then it should be sent right away to the Dean’s Office. The fee must be paid according to the instructions on the AAD form.
February 13 Mon	Deadline to submit the dissertation/ELP/thesis to your committee	This timeline gives your committee two weeks to read it and return feedback before your defense. Your paper is expected to be free of typos, grammatical errors, or substantive issues at this point.
February 27 Mon	Defense should be held by this date	Make any corrections or revisions suggested by the committee before the defense.
March 13 Mon	Deadline of final, revised draft to department chair	Make any requested corrections or revisions based on the oral defense and submit the updated copy to the department chair.
March 27 Mon	Deadline for revised draft to Dean Gary Henry	Department chairs read and approve dissertation/ELP or thesis prior to submitting to the dean.
April 17 Mon	Deadline for the final version submitted to the Graduate College	This is the “final, perfect, all-changes -have- been-made” version. You also need to reach out to Mary Martin in the Graduate College to submit the required documents. See #1 above.

Not meeting the above deadlines can result in your graduation semester being delayed and if you are not registered in other courses, you will be required to be registered in sustaining status each fall and spring semester until your degree is conferred. The fee for sustaining status is \$1,152 for doctoral students and \$763 for master’s students per semester (2022-23 rates).



**Spring 2023 Graduation (May degree conferral)
Timeline for M.S. in Human Development and Family Sciences Students Submitting Theses**

When developing your timeline for completion, please be aware of deadlines and procedures related to final submission of your dissertation, ELP or thesis:

1. University-level procedures: <https://grad.udel.edu/policies/step-by-step-guide-to-graduation/>
(See step-by step guide and submission dates.)
2. Departmental procedures:
 - HDFS students: <http://www.hdfs.udel.edu/current-graduate-students/>

Date	Item	Notes
February 13 Mon	Deadline to file the Application for Advanced Degree (AAD)	All graduate students completing a degree at the end of the semester must complete the AAD. Your faculty advisor should sign the form first and then it should be sent right away to the Dean’s Office. The fee must be paid according to the instructions on the AAD form.
February 27 Mon	Deadline to submit the dissertation/ELP/thesis to your committee	This timeline gives your committee two weeks to read it and return feedback before your defense. Your paper is expected to be free of typos, grammatical errors, or substantive issues at this point.
March 13 Mon	Defense should be held by this date	Make any corrections or revisions suggested by the committee before the defense.
March 27 Mon	Deadline of final, revised draft to department chair	Make any requested corrections or revisions based on the oral defense and submit the updated copy to the department chair.
April 10 Mon	Deadline for revised draft to Dean Gary Henry	Department chairs read and approve dissertation/ELP or thesis prior to submitting to the dean.
April 24 Mon	Deadline for the final version submitted to the Graduate College	This is the “final, perfect, all-changes -have- been-made” version. You also need to reach out to Mary Martin in the Graduate College to submit the required documents. See #1 above.

Not meeting the above deadlines can result in your graduation semester being delayed and if you are not registered in other courses, you will be required to be registered in sustaining status each fall and spring semester until your degree is conferred. The fee for sustaining status is \$1,152 for doctoral students and \$763 for master’s students per semester (2022-23 rates).