

# GRADUATE STUDENT SUPPORT

## A Quick Reference Guide for College of Education and Human Development Graduate Students

### WHAT DO YOU NEED HELP WITH?



#### Main Point of Contact

### FIND MORE INFORMATION HERE:

**HDFS:** Kristen Pousson  
[kpousson@udel.edu](mailto:kpousson@udel.edu) or 831-8490

**SOE:** Meredith Young-Severson  
[mysever@udel.edu](mailto:mysever@udel.edu) or 831-3178

**Dean's Office:** David Hannah,  
Academic Support Coordinator  
[dhannah@udel.edu](mailto:dhannah@udel.edu) or 831-2396



#### Course Registration

*Consult your program materials  
or your academic advisor  
about what courses you need.*

#### How to Register in UDSIS

**For help with HDFS courses:**  
Kristen Pousson, Admin. Asst.  
[kpousson@udel.edu](mailto:kpousson@udel.edu) or 831-8490

**For help with SOE courses:**  
Ms. Jo Ann Merritt, Admin. Asst.  
[joann@udel.edu](mailto:joann@udel.edu) or 831-8491

**For questions or registration in ELP  
courses, 964, 969, or sustaining:**  
David Hannah,  
Academic Support Coordinator  
[dhannah@udel.edu](mailto:dhannah@udel.edu) or 831-2396



#### Career Center

[udel.edu/students/career-services-center](https://udel.edu/students/career-services-center)  
831-2392

\* All phone numbers are area code (302)

# GRADUATE STUDENT SUPPORT (continued)

## WHAT DO YOU NEED HELP WITH?



**Credit Cards/Expense Reimbursement**



**Disability Support**



**Dissertation/Thesis/ELP Support**



**Diversity and Inclusion**



**Graduate Contracts**



**Graduate Student Organizations**



**Graduation**



**Housing**

## FIND MORE INFORMATION HERE:

**HDFS:** Kristen Pousson  
[kpousson@udel.edu](mailto:kpousson@udel.edu) or 831-8490

**SOE:** Meredith Young-Severson  
[mysever@udel.edu](mailto:mysever@udel.edu) or 831-3178

[sites.udel.edu/dss](https://sites.udel.edu/dss)  
831-4643

**HDFS:** [Graduate Handbook](#)  
[SOE defense and graduation procedures](#)  
[University-level policies](#)

[Office of Equity and Inclusion](#)  
831-8063

David Hannah  
Academic Support Coordinator  
[dhannah@udel.edu](mailto:dhannah@udel.edu)  
831-2396

[grad.udel.edu/about/student-life](https://grad.udel.edu/about/student-life)

Submit [Application for Advanced Degree](#) at the beginning of your graduation semester

[Places4Students.com](https://Places4Students.com)

[Off Campus Living Guide](#)

*\* All phone numbers are area code (302)*

## WHAT DO YOU NEED HELP WITH?



### Health

## FIND MORE INFORMATION HERE:

**Emergency: 911**

**Student Health Service:** 831-2226

**Psychological Counseling:** 831-2141 (regular hours), 302-831-2226 (evenings/weekends)

[udel.edu/shs](https://udel.edu/shs)



### Health Insurance

[Health Insurance Plan Info](#)

[Rate Information and Enrollment Links](#)



### Leave of Absence

[Leave Of Absence Form](#)



### Legal Services

[Community Legal Aid Society, Inc.](#)



### Library

[library.udel.edu](https://library.udel.edu)

[Meg Grotti](#), reference librarian (HDFS & SOE)

[Poster Printing Services](#)



**Medical leave, parental leave, policy exceptions for assistantships, outside employment, and other questions**

Christina Johnston,  
Asst. Dean, Graduate Student Services  
[cmj@udel.edu](mailto:cmj@udel.edu) or 831-6955



### Other Resources

[CEHD Resources for Graduate Students](#)



### Parking Services

[sites.udel.edu/parking](https://sites.udel.edu/parking)

## WHAT DO YOU NEED HELP WITH?

## FIND MORE INFORMATION HERE:



### Payroll/Timesheets

**CEHD HR Hub:** Staci Lewis  
831-3648 or [stacil@udel.edu](mailto:stacil@udel.edu)



### Policy exceptions related to your academic program (course substitutions, transfer or credit, etc.)

Please contact your advisor and/or faculty program coordinator



### Public Safety

[www1.udel.edu/police/](http://www1.udel.edu/police/)

**911** - All emergencies - on or off campus  
(302) 831-UDPD (8373) or (302) 831-2222  
*Non-emergency calls*



### Recreation

[rec.bluehens.com](http://rec.bluehens.com)

831-8600



### Student Centers

[sites.udel.edu/usc](http://sites.udel.edu/usc)



### Taxes

*(note: the University cannot provide tax advice)*

**University of Delaware Payroll Department:**  
[udel.edu/payroll](http://udel.edu/payroll)

[Tax information for international students](#)



### Transportation Services

[sites.udel.edu/transportation](http://sites.udel.edu/transportation)