

What You Can Expect from the University Field Instructor

- **Communication** - Informational emails will be sent prior to the start of the semester and during the semester. A weekly newsletter, the Friday Forecast will be sent each Friday during the semester. Field instructors will be responsive to clinical educator emails when questions or concerns occur.
- **Orientation** - The orientation will review the information provided in the clinical educator folder. Clinical educator folder information and forms can be found online at <http://www.education.udel.edu/etc/student-teaching/coop-folder/>
- **Coteaching** – Support and guidance in implementing the coteaching approach for learning to teach.
- **Mentoring** – Support and guidance in developing the clinical educator’s role as a mentor.
- **Observations** - Observations of the teacher candidate’s practice may include lesson planning conferences, live observations, and video observations/parallel conferencing, special education project conferences, and conferences about candidates’ practice. Candidates will be observed every other week. Struggling teacher candidates may require more observations.
- **Post-Observation Conference** – The field instructor/teacher candidate post-conference may occur immediately following a lesson observation or scheduled at a mutually agreed upon time.
- **Parallel Conference** – The field instructor/teacher candidate parallel (video) conference may occur during the school day (at a mutually agreed upon time).
- **Mid-Way Conference** - A three-way conference is scheduled between the teacher candidate, clinical educator and the field instructor. It is our practice for the teacher candidate to come prepared to the conference with self-assessed scores. The field instructor will facilitate the conference. The conference will review the scores of the teacher candidate, clinical educator and field instructor. The field instructor will record the scores and anecdotal notes.
- **Final Conference** - A final conference is scheduled between the teacher candidate, clinical educator and the field instructor. It is our practice for the teacher candidate to come prepared to the conference with self-assessed scores. The field instructor will facilitate the conference. The conference will review the scores of the teacher candidate, clinical educator and field instructor. The field instructor will record the scores and anecdotal notes.

PLEASE NOTE: In addition to responsibilities in the field, UD faculty often have obligations on campus. The obligations may include teaching a course(s), committee work, faculty meetings, meeting with students, etc. It is unlikely you will see the field instructor in your classroom every week of the experience. If you would like to see the field instructor during a particular week, simply contact him/her to arrange a meeting.