

# Ways to Assist in the Classroom



Name \_\_\_\_\_

\*\* Please check each as you complete the task. \*\*

## **Before school begins or during specials when students are not present [with cooperating teacher approval]**

- Create a seating chart/learn student's names
- Plan and set up a bulletin board/display student work
- Gather materials needed for teaching or for cooperating teacher
- Preview technology to be used, check availability and working condition
- Prepare learning materials
- Duplicate, collate learning worksheets (if approved with school policy for operating machine)
- Grade papers- look at student work to learn of their learning levels
- Record grades
- Schedule a meeting with cooperating teacher

## **During Class Time when students are present [with cooperating teacher approval]**

\*\*\* During the following activities, methods students are expected to be up and consistently circulating or be working with students through-out the whole time when students are in the classroom \*\*\*

### **Work with small groups and individuals**

- Provide reinforcement activity for struggling student(s)
- Reinforce a particular skill
- Listen to oral reading/fluency
- Assist student(s) with computer lessons
- Return papers to students: discuss errors, check for understanding
- Other \_\_\_\_\_

### **Work with groups and whole class**

- Help with activities being conducted by the cooperating teacher
- Assist student with projects, assignments
- Assist with/conduct assessments
- Monitor the class with teacher present
- Lead a book share
- Conduct a reading/writing/mathematics/science/social studies activity
- Get supplies for students
- Conduct opening exercises
- Take attendance and lunch count
- Lead calendar activities
- Walk students to and from specials
- Monitor hallways and restrooms
- Complete a written feedback form for partner
- Other \_\_\_\_\_